

WRIGHT TOWNSHIP REGULAR BOARD MEETING MINUTES

July 07, 2025 – 7:30 pm

In Office at 2024 Cleveland St. E. Coopersville, MI. 494404

www.wrighttownshipottawami.gov

APPROVED AT AUGUST 08,2025 BOARD OF TRUSTEES MEETING

Supervisor VanTimmeren called the meeting to order at 7:30 pm, with the Pledge of Allegiance and a prayer. Board members present include Supervisor VanTimmeren, Clerk Theresa Frank, Treasurer Sharyl Dietrich, and Trustee Brad Anderson. Trustee Rick Schoenborn was absent. The meeting was held at the Township Office, 2024 Cleveland St. E. Coopersville, MI. 49404.

APPROVE AGENDA and ADDITIONS

- Motion made by Dietrich supported by Frank to approve the Agenda. Four (4) ayes, one absent, motion carried.

REVIEW AND APPROVE

- Motion made by Anderson, supported by Frank, to approve bills and payroll in the amount of \$174,041.30 for June 2025 expenditures, and to accept as information the Treasurer's report as written. Expenditures larger than normal are as follows; Union Bank CD Deposit for \$100,000.00, and Dust Control for \$36,134.27. Four (4) ayes, one absent, motion carried.
- Motion made by Dietrich, supported by Frank, to approve meeting minutes from June 11, 2025. Four (4) ayes, one absent, motion carried.

PUBLIC COMMENTS

- Township Hall neighbor R.J. Graftema had a few comments. While his daughter was out playing in their yard, children from the hall renters were in the parking lot harassing her. He wanted to know how soon the fencing was going up so this would not happen again. The Board apologized and told him that the fence is scheduled to be up by the end of July. The Board also reported that the rental agreement will be amended to add no children playing in the parking lot. R.J. also stated that his property is still very wet, and felt the Township should correct this. After which there was discussion of the drain, and of ways to drain his property.
- Mary Alt president of the Historical Commission gave updates on the renovation of the Old Township Hall. The back steps and railings have been cleaned and fixed very nicely.
- Georgia Noel had questions. Who is renting the new property, what are they paying for the lease, and where does the money go? Dietrich asked Georgia to call her at the office, and she would give her all the information. Dietrich did mention that the funds from the rental pay the property taxes, and any additional goes to the General Fund. It is public knowledge. She also wanted to know when the new building would have automatic door openers. Frank explained she is working on an ADA Grant to get the money to pay for them. It is in the works. Georgia also wanted to know why we do not have a second coating of brine on the dirt roads. Supervisor answered because of the expense. The coating that we have is reactivated by the rain, but if we do not get more rain we may have to pay for another coating. There is a supply challenge for the material they put on the roads. This is why it has become so expensive. It was

suggested that we get some put down in just certain areas where it gets bad, but the company will not do this. It has to be all dirt roads or none.

- Wright Township Auditor Josh Gabrielse from Siegfried Crandall PC was at the meeting to go over the Township's annual audit. The State mandates that townships are audited each fiscal year and a financial statement be issued. Wright Township's fiscal year is April 1 to March 31. Josh went through the 2024-2025 audit statement reporting, and stated that even with the new building expense, the financial statement was positive. He noted that balances should be back 100% within a year or two. He was impressed that the new building was done with no bonds or loans.

REPORTS

- Ottawa County Report was given by Commissioner Allison Miedema.
 - Update on the search for the new County Administrator, which is on pause until August.
 - Updates on County Parks.
 - Veterans - there is a new facility for Veterans.
 - She spent time in DC for a State Leadership Conference. She and 40 other officials were invited to the White House.
- Fire report - no report from the Fire Department.
- The new Town Hall Committee report was given by Steve Quirk. Steve said there is not much happening right now but did mention that a survey was sent with the residents' tax bills requesting opinions on the Township's property.
- Senior Services Report was given by Dietrich. She reported the services are on summer break at this time.
- Planning Commission Report was given by Anderson. He reported that there is a meeting on Monday July 21st, 2025. Vermeer is going to be asking for a special use.
- Election Report was given by Frank. No elections to be held until 2026.

OLD BUSINESS

- None

NEW BUSINESS

- Frank motioned, supported by Anderson, to approve Resolution 2025-07-01. Resolution is regarding an amendment to the Investment Policy by adding First National Bank. Roll Call; Four (4) ayes, one absent, motion carried.
- Anderson motioned supported by Frank to approve Resolution 2025-07-02. Resolution is regarding property tax payment designees. Roll Call; Four (4) ayes, 1 absent, motion is approved.
- Supervisor motioned supported by Dietrich to approve the adoption of the 2021 I.F.C. (International Fire Code), and its recommended amendments. Four (4) ayes, 1 absent, motion carried.
- Quarterly Budget was reviewed. Anderson motioned, Dietrich supported amending the amount of \$641 out of Building Project, and moved back to 2024 budget year, the amount of \$1,500 was added to Fire Department Misc. Expense and add a new account for Old Township Hall Preservation. Four (4) ayes, 1 absent, motion carried.

SUPERVISOR REPORT

- Fire Department is instituting a new program for inspection of commercial properties in Wright and Tallmadge Townships. Josh Thibault, who was certified for inspections, will be promoting the new program by visiting commercial properties and making appointments for inspections.
- Board Members will be meeting with BCI to discuss the Fire Department roof.
- The Township purchased two handicap signs with poles for the Lion's Club parking lot. Supervisor will meet with Lion's Club to go over the lease agreement for the Veteran's Park.
- The easement in back of the property on Cleveland may need to be cleared. The lessee of the Township property will have to get permission to use the property next to the easement. If he cannot get permission from the property owner the Township will have to clear the easement.

BOARD COMMENTS

- Anderson wanted to know if anybody has heard anything about the stolen jake braking signs. No one has heard anything about them.
- Anderson also wanted to know if the crack in the community room had been looked into. Dietrich said it is on the list for the contractors.
- Anderson said he had wanted to water a few of the trees on the property but could not get the outside faucets to turn on. This will be looked into.
- Anderson stated the brush pile needs to be cleaned up. Supervisor said he was planning on getting that taken care of.
- Anderson also reported that many people have complimented on how nice the Community Center is for gatherings.

ADJOURN MEETING

- Anderson motioned to adjourn the meeting at 8:44 p.m. and Dietrich supported. Four (4) ayes, 1 absent, motion carried.

Respectfully prepared by Theresa Frank, Wright Township Clerk.

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(Any documents referenced in these minutes are on file in the Clerk's office)