

WRIGHT TALLMADGE FIRE BOARD
DECEMBER 9, 2021
7:00 PM
WRIGHT TOWNSHIP

7:00 Lenore Cook called the meeting to order.

Members present: Lenore Cook, Valdyne Schwallier, Adam Taylor and Sharyl Dietrich

Also present: Mike Eppink, Mike Gavin, Jon Alkema, Mark Bennett and Rick Schoenborn

UNFINISHED BUSINESS

- No unfinished business

NEW BUSINESS

- MMAC to approve the minutes from the September 9 Board Meeting.
- MMAC to approve December 2021, January and February 2022 bills to be paid.
- MMAC to appoint Michael Gavin as Fire Chief.
- MMAC to set quarterly meetings for 2022. Dates are as follows:
 - Tuesday, March 8, 2022 at 7:00 pm at Tallmadge Township
 - Tuesday, June 7, 2022 @ 7:00 pm at Wright Township
 - Tuesday, September 6, 2022 @ 7:00 pm at Tallmadge Township
 - Thursday, December 8, 2022 @ 7:00 pm at Wright Township
- MMAC to set the 2022 budget workshop. This will take place:
 - Thursday, February 10, 2022 @ 1:00 pm at Tallmadge Township
- Reviewed Joint Fire, Rescue and Medical Service Agreement. No changes needed.

FIRE CHIEF REPORT AND UPDATES

- Employee compensation and benefits – Chief Gavin and Supervisors to review documentation provided by Jon Alkema and Chief and discuss. Will bring to March board meeting for review.
- Distribution of Officer Responsibility list.
- 2022 Duty Schedule reviewed.
- Update on new trucks and Sound Off Signal proposal.
- Chief Gavin reported on the continued increase of ambulance response times.
- New hire – Joe, has Fire Fighter 1 & 2.
- Discussion on additional part-time shift. It was determined that since the budget supports a temporary additional part-time position, it was okay to hire. It will be discussed at the February 10, 2022 Budget Workshop whether this can be a permanent position.
- Discussion on a credit card for the Fire Department – it was determined to have two cards, one for Chief Gavin and Jon Alkema with a limit of \$5,000.

- Agreed upon proposed retirement gifts for members in good standing is as follows:
 - 5 Years Plaque
 - 10 Years Badge embedded in acrylic + above
 - 15 Years Helmet + above
 - 20 Years Dress Uniform + above

Meeting adjourned at 8:43.

Respectfully submitted,

Sharyl Dietrich