

**WRIGHT TOWNSHIP
REGULAR BOARD MEETING
MINUTES
JUNE 8TH, 2022 – 7:30 PM
Wright Township Offices
1565 Jackson St. Marne, MI. 49435**

1. Meeting was called to order by Supervisor Rick Schoenborn with the pledge of allegiance and a prayer. Board members present at the meeting: Supervisor Rick Schoenborn, Clerk Theresa Frank, Trustee Brad Anderson, Treasurer Sharyl Dietrich, and Trustee Adam Taylor.
2. Anderson motioned to approve the agenda, and Taylor supported. All ayes, motion carried.
3.
 - a. Dietrich motioned and Frank supported to approve bills and payroll in the amount of \$745,971.73, and accept as information the Treasurer's Report as written. All ayes, motion carried.
 - b. Dietrich motioned to approve minutes from May 11, 2022, Regular Board Meeting. Anderson supported. All ayes, motion carried.
4. Public Comments; None
5. Reports;
 - a. Fire report was given by Chief Gavin. He reported two fires on June 4th within ten minutes of each other. Fire Board approved an additional CPR Compressor Device. They will be very helpful when there is more than one call at a time. Gavin was thankful to the Fire Board for this approval. Also reported was the department having two new Rescue Task Force kits for active shooters (helmets, bullet proof vests, etc.). Fire One and Fire Two Training is coming to an end, and graduation will be next week. Marne Fest went well.
 - b. Senior Services report was given by Dietrich. The opening of services for the seniors since covid is going slow but well. A flyer for seniors will be going out with the tax statements. Seniors have the Legion Hall for the first and third Wednesdays of the month. The first Wednesday will be bingo at 1:00 p.m., and the third Wednesday will be a luncheon and games at 11:30 a.m., all subject to change. General fitness exercise classes at Berlin Baptist Church on Tuesdays at 10:00 a.m. and cardio drumming classes on Thursday at 10:00 a.m. Coordinating Senior Services activities is taking a lot more time in planning than anticipated, so she has requested to hire an assistant. Dietrich motioned to hire an assistant, Anderson seconded, all ayes, motion passed.
6. Unfinished business
Sidewalk (concrete) bids will be tabled until July 2022 board meeting to see if more bids are sent in.

7. Under New Business
 - a. Per the township's liability insurance risk department, the township was requested to have a Media Policy. A policy was made to be approved by the Board. Anderson motioned to approve the Media Policy, and Frank supported. All ayes, motion carried.
 - b. Frank motioned to approve the Professional Services Agreement with Prein & Newhof, Inc. for Township engineering services. Taylor supported, all ayes, motion carried.
 - c. A motion was made by Dietrich to approve an amendment to the Township's Fee Schedule. A new fee is being added for a request of the township's tax roll. The new fee will be .25 cent per parcel, up to \$1,500. This was supported by Anderson, all ayes, motion carried.
 - d. There was a discussion of zoning enforcement. It is felt that complaints are taking too long to be completed. Supervisor will speak with Lance at IMS to see if there is anything that can be done in a different manner to have the complaints closed quicker.
 - e. Frank motioned to approve two P.A. 116, requests. Same person requesting both, but two different parcels. Dietrich supported, all ayes, motion carried.
8. Supervisor's Report
 - a. Supervisor reported the new property purchase has been completed with no problems. The property has perked. All surveys were completed. A newsletter and survey are going out with the summer tax bills supporting this information. The survey is asking the public to give their opinion on how many acres they would like to keep for the Township's future, besides the amount of property that will be used for the future Township Hall.
9. Board Comments
 - a. Dietrich commented that the second ARPA payment will be coming to the Township within 30 days. The new office doors are in, but only primed. Along with getting those painted, all doors and windows need new paint. Bids will be published in the Observer. Tax bills will be going out on June 29th, 2022. New as of the 2022 tax year, **postmarks will no longer be accepted as paid on-time**. Along with the tax bills, there will be a newsletter, a survey on the land, and a Senior Services flyer.
 - b. Frank relayed that the annual Liability Insurance renewal is now due. All is the same as last year with a slight increase in the fee. A new piece of liability insurance was offered called Cyber Coverage. This will cover cyber extortion, security liability, and other electronic liability coverage. The price of this is \$1,000.00 a year, and the Board agreed we should have this coverage. Frank also commented on the 218 Agreement with social security. It's an agreement no one even knew we had. In short, it's an agreement saying if we don't offer a retirement, we have to charge income tax on employees, even if they only work seldom. This includes election inspectors. After payroll was done, the State let the Clerk know that we did not have to follow that. It was done in 1960. They said to stay with your common practice. Wright Township's common practice is to NOT take tax from Election Inspectors. A refund will be given.
10. Supervisor adjourned the meeting at 8:25 p.m.

Respectfully submitted by Theresa Frank, Wright Township Clerk. www.wrighttownship.org
(Any documents referred to in the minutes are available at the Clerk's office).