

Wright Township
Steering Committee on Township Owned Land
MINUTES
Wednesday April 26, 2023 5:45 pm
Wright Township Offices
1565 Jackson St. Marne, MI 49435

1. Meeting called to order at 5:45 pm. Attendance: Sharyl Dietrich, Tyler Austin, Stephanie Mayrose, Rick Schoenborn, Kathy Lothschutz, Steven Quirk Absent: Rich Dausman
2. Agenda was approved
3. Minutes from 4-13-2023 were approved
4. Public Comments – no public comment
5. Unfinished business
 - a. General Contractor Bid Process
 - i. Rick provided several RFP examples for review.
 - ii. We will need to create an RFP to follow the government bid process
 - iii. Stephanie to develop outline to start the RFP creation
 - b. Master Plan
 - i. Need to develop Master Plan for the property starting with Phase I for the Township Hall and parking areas.
 - c. General email
 - i. Sharyl to set up Outlook email address for the committee to use. It will be set up so it can be used for other things in the future as well.
 - d. Meeting schedule
 - i. Sharyl moved to set the meeting schedule as the 2nd and 4th Wednesdays of the month. Kathy seconded and the motion was approved. Meetings will begin at 5:45.
6. New business
 - a. No new business

Next meeting – Wednesday, May 10 at 5:30 pm at the Wright Township Office, 1565 Jackson St. Marne, MI 49435

7. MEETING ADJOURNED 7:07 pm