

Wright Township
Steering Committee on Township Owned Land
MINUTES
Wednesday October 25, 2023 5:45 pm
Wright Township Offices
1565 Jackson St, Marne, MI 49435

Committee Attendance: Tyler Austin, Rich Dausman, Stephanie Mayrose, Kathy Lothschutz, Sharyl Dietrich, Rick Schoenborn, Steven Quirk

BCI Attendance: Travis Kamstra, Doug Klostra

MEM Attendance: Mark McDowell

1. Meeting called to order at 5:50 pm
2. Agenda approved
3. Minutes from the October 11 meeting approved
4. No public comment
5. Reviewed Site Plan
 - a. Discussed parking spaces and how much of the parking lot will be paved. This is a possible contingency item.
 - b. Reviewed the placement of the building on the site.
 - c. Discussed using landscaping to give some privacy for the neighboring properties.
 - d. Looked at soil maps and possible drain field placement.
6. First budget review
 - a. Forecast is based on the drawings that have been done already.
 - b. Discussed how to approach the interior design options and office furniture
 - c. First draw will be in November/December timeframe. First construction draw anticipated for April 2024.
7. November Township Board Meeting
 - a. BCI and MEM will present the building layout and site plan to the Township Board and public at the next board meeting on Monday, November 6
 - b. The Committee requested color elevations and layout to be furnished on a board that can be displayed on an easel for the meeting and left with the office for any interested public at a later date.

Meeting Adjourned 7:00 pm.

Next meeting – Monday, November 6 at Wright Township Offices 1565 Jackson St, Marne, MI 49435 at 5:45 pm.