

Wright Township  
Steering Committee on Township Owned Land  
MINUTES  
Wednesday, November 29, 2023 5:45 pm  
Wright Township Offices  
1565 Jackson St, Marne, MI 49435

Committee Attendance: Tyler Austin, Rich Dausman, Stephanie Mayrose, Kathy Lothschutz, Sharyl Dietrich, Rick Schoenborn, Steven Quirk

BCI Attendance: Travis Kamstra, Doug Klostra

1. Meeting called to order at 5:50 pm
2. Agenda approved
3. Minutes from the November 6 meeting approved
4. Public comment
  - a. Mary from the Wright Township Historical Commission inquired about the protected storage for the historical documents.
    - i. Shelving has not been determined yet.
    - ii. The commission currently has a blueprint file cabinet that will need space in the new storage area.
5. Unfinished business
  - a. Reviewed comments from Mayor Kepley
    - i. Concerns about the number of roof valleys. Doug advised that the code for ice and water shield is 60 inches which would take care of any potential issues.
6. New business
  - a. Budget Check #1 was reviewed
    - i. Numbers are averages with contingency built in.
  - b. Travis has met with Emily Bliss of Pure Bliss Designs and reviewed the job requirements. Decision on a designer was tabled until the next meeting.
  - c. Discussed the Selection List
  - d. Discussed drop box and flag pole locations. Will need to determine exact location at our next meeting. Also discussed signage. Will need to review sign ordinance.
  - e. Reviewed Preconstruction Schedules and Milestones
  - f. BCI Invoicing – Township has received and paid the first invoice.
    - i. Phase 1 will be paid by 12/31
    - ii. Board approval will be needed for phase 2. Final construction numbers will be needed and will be presented to the Township Board at the January 2024 meeting.
  - g. Perk Testing – Perk testing has already been done and is good until May 2024. County is recommending lift tanks for the septic system

Meeting Adjourned 7:50 pm.

Next meeting – Wednesday, December 13 at Wright Township Offices 1565 Jackson St, Marne, MI 49435 at 5:45 pm.