

Wright Township  
Steering Committee on Township Owned Land  
MINUTES  
Wednesday, January 10, 2024 5:45 pm  
Wright Township Offices  
1565 Jackson St, Marne, MI 49435

Committee Attendance: Tyler Austin, Rich Dausman, Stephanie Mayrose, Rick Schoenborn, Steven Quirk , Sharyl Dietrich, Kathy Lothschultz

BCI Attendance: Travis Kamstra, Doug Kloostra

Pure Bliss Designs : Emily Bliss

1. Meeting called to order at 5:50 pm
2. Agenda approved
3. Minutes from the December 27 meeting approved
4. Public comment – no public comment
5. Unfinished business
  - a. Discussion regarding interior windows for the conference room and office doors. Will have to review for cost. Also discussed adding exterior windows in the break room and kitchen and also the addition of a sink in the break room.
  - b. Project Manual 2
    - i. Reviewed bid form that will be sent out with scope of work requests
  - c. Review security options
    - i. Still reviewing coded doors vs. keycards
  - d. Site plan
    - i. Site plan is on the agenda for review at the next Planning Commission on January 15.
6. New business
  - a. Need to alert neighboring property owners that we will be starting construction in April. Also need to alert our land renter that we will be sectioning off 5 acres for construction.
  - b. Emily Bliss of Pure Bliss Designs presented initial options for color and material choices.
    - i. She will take our preliminary choices and develop a wider recommendation of materials and colors.
  - c. CD Doc Review/Budget Check
    - i. Tabled until the January 24 meeting

Meeting Adjourned 7:05 pm.

Next meeting – Wednesday January 24, 2024 at Wright Township Offices 1565 Jackson St, Marne, MI 49435 at 5:45 pm.