

Wright Township
Steering Committee on Township Owned Land
MINUTES
Wednesday, February 14, 5:30PM
Wright Township Offices
1565 Jackson St, Marne, MI 49435

Committee Attendance: Steve Quirk, Rich Dausman, Rick Schoenborn, Sharyl Dietrich, Kathy Lothschutz, Tyler Austin. Absent: Stephanie Mayrose. **BCI Attendance:** Doug Kloostra and Travis Kamstra

Pure Bliss Designs: Emily Bliss

1. Meeting called to order at 5:30PM.
2. Agenda approved.
3. Minutes from January 24, 2024 approved.
4. Public comment – no public comment.
5. Unfinished Business
 - a. Pure Bliss Designs discussed lap siding choices. Vinyl board and batten was selected.
6. New Business
 - a. Architect drawings were reviewed and adjusted.
 - i. Clarification was made on the roof slope (3:12) and 5/8 OSB material
 - ii. Door schedule was reviewed. Narrow light for interior office doors selected.
 - iii. Community room panel divider was discussed. HVAC can provide separate zone. Sound proof not deemed necessary. BCI will request specs for options.
 - iv. Office conference room interior window, if needed, will be determined at walkthrough.
 - v. Exterior window and small bar sink added in breakroom.
 - vi. Snowmelt for sidewalks was not on the budget; BCI to include in bids option.
 - vii. Acoustic panel in the boardroom is at 10ft. Much discussion on the transition (ie hide panel gearing, flow/view to be kept attractive between room separations). Bulk head transition will be determined at walkthrough.
 - viii. Requesting design change to the Dias. Current design too tight especially if township seats grow. MEM to reconfigure and send to committee.
 - ix. Site work to begin April 1st.
 - x. Timing of the project and Phase II to start bid process will be brought to the 2/14/2024 Wright Township Board for approval.
 1. Motion by Dausman, supported by Dietrich, to turn over to the Township Board approval given alternates discussed.
 - a. Roll call vote: Austin, Yes; Lothschutz, Yes; Dausman, Yes; Schoenborn, Yes; Quirk, Yes. Mayrose, Absent. Motion passed.
 - xi. Site work to begin April 1st.

Meeting adjourned at 6:45PM

Next Meeting will be Wednesday, February 28, 2024, at Wright Township Offices, 1565 Jackson St, Marne, MI 49435 at 5:45PM

Respectfully submitted by

Kathy Lothschutz for Stephanie Mayrose