

Wright Township
Steering Committee on Township Owned Land
MINUTES
Monday, May 6, 2024 5:45 pm
Wright Township Offices
1565 Jackson St, Marne, MI 49435

Committee Attendance: Tyler Austin, Rich Dausman, Stephanie Mayrose, Rick Schoenborn, Steven Quirk, Sharyl Dietrich, Kathy Lothschutz

BCI Attendance: Travis Kamstra, Mike Klumpstra

Pure Bliss Designs: Emily Bliss

1. Meeting called to order at 5:45 pm
2. Agenda approved
3. Minutes from the April 17 meeting approved
4. Public comment – no public comment
5. Unfinished business
 - a. Utilities
 - i. Well has been approved
 - ii. Other Utilities - Working on how electric and gas will be run to the building.
 - b. Coil Door Review
 - i. Discussion regarding size of access window for treasurer/clerk and placement resulted in moving the window so it is more obvious where customers can go for help when they walk into the office vestibule.
 - c. Owner Alternate Selections
 - i. Gravel/milings v. asphalt – have until 8/1 to make choice
 - ii. Snowmelt –quote requested for electric system
 - iii. Flooring alternatives – discussed and chose to go with the less expensive option
6. New Business
 - a. Samples and Final Design Boards/Selection
 - i. Reviewed all final choices with Emily Bliss of Pure Bliss Designs
 - ii. BCI will start ordering materials
 - b. Interior Doors
 - i. Fire rated frame requirement for doors for storage area
 - ii. Discussed materials for the double doors to the community room and tabled this based on possible cost savings on hardware. The hallway has to be fire rated which will increase the cost of a door with glass. Fire rated glass is more expensive.
 - c. Site work start
 - i. Permit Update – road access permit has been requested from OCRC
 - d. Invoicing
 - i. Billed on percentage completed
 - e. Project Schedule Update
 - i. Has been emailed
 - ii. Should have access to Procore program this week
 - f. Time Capsule
 - i. Kathy Lothschutz is working with the Historical Committee on this. Would be placed by the flag pole.
 - g. Meeting Cadence and Location

- i. Will plan on meeting once a month on the 2nd Wednesday of the month with other meetings as needed. Meetings will be at the current Township Hall on Jackson.

7. Meeting Adjourned at 7 pm.

Next meeting – Wednesday, June 12, 2024 at 5:45 pm at Wright Township Offices 1565 Jackson St, Marne, MI 49435.