

WRIGHT TOWNSHIP
Steering Committee on Township Owned Land
Minutes
June 12th, 2024 – 5:45 pm
In Office at 1565 Jackson St. Marne, MI 49435
www.wrighttownshipottawami.gov

Committee Attendance: Tyler Austin, Rich Dausman, Steve Quirk, Rick Schoenborn and Sharyl Dietrich

Absent: Kathy Lothschultz and Stephanie Mayrose

BCI Attendance: Travis Kamstra and Mike Klumpstra

1. Meeting called to order at 5:45 pm
2. Agenda approved
3. Minutes from May 6 meeting approved
4. Public comment – no public comment
5. Unfinished business
 - a. Owner Alternate Selections
 - i. Parking lot - approved to have gravel parking lot
 - ii. Snowmelt – tabled until July meeting. Travis will have cost breakdown.
 - iii. Locks – keying - Steve to make a “tree”. Will discuss via email and get information to Mike as soon as a decision is made. Must be soon.
 - iv. Septic system/drain field will need some modifications. Engineer and Ottawa County Drain Commission will be involved for changes.
6. New Business
 - a. Discussion on the folding wall location. Decided to leave as originally designed.
 - b. Hardware - color chosen for all hardware will be black.
 - c. Budget review
 - i. Cost report given by Travis
 - ii. Allowance remaining review
 - d. Schedule Update – we are right on track with construction and are still looking at a December/January move in date.
 - e. Procure - link with password was sent out last week. Each committee member was given information to view as they choose.
 - f. Meeting dates - meetings are going to be changed to the second Tuesday of the month, beginning in July and through the end of the year. Sharyl will schedule meetings through year end.
 - g. Agreed to have a separate meeting with landscape vendor, probably in August.
 - h. Short discussion on BCI custom building the office furniture. This will be a separate/additional cost and is not included in the construction.
7. Meeting adjourned at 7 pm.

Next meeting – Tuesday, July 9 at 5:30 pm at building site, then moving to Wright Township Offices 1565 Jackson St, Marne, MI

Respectfully submitted by Sharyl Dietrich, Treasurer