

## WRIGHT TOWNSHIP REGULAR BOARD MEETING MINUTES

December 11<sup>th</sup> – 7:30 pm

In Office at 1565 Jackson St. Marne, MI 49435

[www.wrighttownshippottawami.gov](http://www.wrighttownshippottawami.gov)

**Approved 01/08/2025 Board Meeting**

Supervisor VanTimmeren called the meeting to order at 7:30 pm, with the Pledge of Allegiance and a prayer. Board members present include Supervisor VanTimmeren, Clerk Theresa Frank, Treasurer Sharyl Dietrich, Trustee Rick Schoenborn, Trustee Brad Anderson. The meeting was held at the Township Office, 1565 Jackson St. Marne, MI. 49435.

### APPROVE AGENDA and ADDITIONS

- Motion made by Frank, supported by Dietrich to approve the agenda with the addition of 7.f approval of a new Fire Board Member to be added.

### REVIEW AND APPROVE

- Motion made by Dietrich, supported by Frank to approve bills and payroll in the amount of \$176,766.49 in expenditures for November 2024, and to accept as information the Treasurer's Report as written. Large expenses for November include Ottawa County Drain Assessments for \$10,840.38, Inspired Décor for \$8,960.72, Grand Rapids Sewer for \$12,718.25, and BCI Construction for \$114,633.67.
- Motion made by Anderson, supported by Dietrich, to approve meeting minutes from November 13, 2024, as written.

### PUBLIC COMMENTS

- No public comments; None

### REPORTS

- Ottawa County Commissioner District 11 Allison Miedema was not at the meeting.
- Fire report was given by Dietrich.
  - 80 Calls for service during the month of November.
  - Four EMT class students take their final exam this week.
  - The Fire Department has five members starting fire academy in January 2025. Fire academy takes around 6 months to complete.
- The new Town Hall Committee report was given by Steve Quirk.
  - New Building has been completed! Two days shy of two years in the making!
  - The building came in an estimated \$13,000.00 under the budgeted 1.8 to 2 million dollars.
  - Wright Township sign for 2024 Cleveland will not go in until spring 2025.
- Senior Services Report given by Dietrich; There is a bus trip on Thursday the 12<sup>th</sup> December to Muskegon to see the Hackley House. December 18<sup>th</sup> at noon is the Senior Christmas Lunch. It will be the first event in the new community room, and at least 100 residents are expected!
- Planning Commission report from Anderson. Because of the lack of business there is no Planning Commission Report.
- 2024 Election Report given by Frank. Elections went well. It was a lot of work, but with all the work came a successful Election. Surprisingly because of all the changes it was thought Elections would go over budget, but as soon as payroll for Inspectors is added, it is thought that all should be within budget!

### OLD BUSINESS

- None

## NEW BUSINESS

- The Wright Township Offices will be closed for moving starting Thursday, January 02, 2025, at 1:00pm. Reopening for business at the 2024 Cleveland St. E. address on Monday January 13, 2025, at 9:00am. Hours, phone numbers, and emails will remain the same at the new building. Due to the office being closed, the January 08, 2025, regular Township Board Meeting will be at the Jackson Street address, at 7:30pm.
- A discussion regarding racks and shelving for the storage rooms in the new building was held. New shelving is extremely expensive. The Township is hoping for volunteers who may have experience with shelving.
- A discussion regarding agreements for use of the new Community Room was held. Possible use may start in February 2025.
- A discussion regarding new Township Hall cleaning was held. Dietrich will speak with the person currently cleaning the building on Jackson Street.
- Schoenborn motioned, supported by Anderson, to appoint Tyler Austin to the Wright Township Planning Commission. All ayes, motion carried.
- Schoenborn motioned, supported by Dietrich, to appoint Jason Kober to the Wright Township Board of Review Commission. All ayes, motion carried.
- Schoenborn motioned, supported by Anderson, to appoint Steve Quirk to the Zoning Board of Appeals Commission. All ayes, motion carried.
- Frank motioned, supported by Anderson, to appoint Sharyl Dietrich as alternate Zoning Board of Appeals commissioner, on the contingency that MTA agrees that two Board Members can be on the ZBA Commission. All ayes, motion carried.
- Dietrich motioned, supported by Frank, to appoint Richard Schoenborn as a Fire Board Member. All ayes, motion carried.
- Dietrich motioned, supported by Schoenborn, to approve Resolution # 2024-12-01, regarding support of keeping control of energy decisions at the local level as much as possible. Roll call all ayes, no nays, no one absent. Supervisor declares Resolution #2024-12-01 adopted.

## SUPERVISOR REPORT

- None

## BOARD COMMENTS

- Dietrich shared with the Board the need for dirt collecting rugs for the new building. Looking at the bid and seeing how expensive it is to rent, Dietrich is going to look into the cost of buying the rugs.

## ADJOURN MEETING

- Supervisor adjourned the meeting at 8:50 p.m.

Respectfully prepared by Theresa Frank, Wright Township Clerk.

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(Any documents referenced in these minutes are on file in the Clerk's office)